

SNDT Women's University
1, Nathibai Thackersey Road,
Mumbai 400 020

Course Name: Post Graduate Diploma in Education Management (PGDEM)

Admission Procedure: Online admission (www.sndt.ac.in)

Eligibility:

Admission to the post graduate diploma in education management course requires a graduate degree from any discipline. Preference will be given to candidates with administrative experience in education institutions.

Annual Intake: 20 student

Approx. Fee: Rs. 22435/-

Course Objectives

1. To provide an understanding of basic management concepts and their application in an education environment.
2. To upgrade skills in areas such as interpersonal communication. Leadership and team building, strategic planning, decision making etc, necessary for effective management.
3. To improve the individual performance as managers, so as to enhance the efficiency and effectiveness of their organizations.
4. To provide an advance understanding of the management concepts and their application in an education environment.
5. To provide a contemporary and academically sound, yet practice oriented, form of sustained professional development and learning that is stimulating, critically reflective and relevant to the educational setting.
6. To upgrade the skill of human resource development, and various aspects those are related to the management diversity.

Syllabus Structure:

First Semester

Sub. No	Subject	Hours	Credits	internal	external	Total marks
1001	Introduction to Education Management	60	4	50	50	100
1002	Principles & Techniques of Mgmt for Educational administrator	60	4	50	50	100
1003	Organizational behavior	60	4	50	50	100

1004	Statistics in Education management	60	4	50	50	100
1005	Research Methodology in Education Management	60	4	50	50	100
	Total	300	20	250	250	500

Second Semester

Sub. No	Subject	Hours	Credits	internal	external	Total Marks
2001	Curriculum Management & Planned Change	60	4	50	50	100
2002	Resource management	60	4	50	50	100
2003	Technologies for Learning	60	4	50	50	100
2004	Organizational Theories structure and Design in Education Management	60	4	50	50	100
2005	Project: project report and viva	60	4	50	50	100
	Total	300	20	250	250	500